

Vice President

Southampton Hub is looking for a president to lead the committee for 2021 - 22.

This role would be ideal for a student who is interested in social/environmental action and wants to get experience in the third sector. It is also a great role for someone wanting to develop skills in people management, leadership and organisation, in addition to event planning. You do not need to have volunteered with Southampton Hub previously in order to apply for this role but we would expect a commitment to our mission to mainstream student social action.

Commitment: 2 - 3 hours per week.

Responsibilities:

1. To support weekly committee meetings with all project coordinators and take minutes
2. To organise logistics of Southampton Hub events, including socials and fundraisers
3. To support the personal development of the committee
4. To organise termly socials for Southampton Hub committee and volunteers
5. To attend Southampton Advisory Boards and take minutes
6. To help promote Southampton Hub at the University of Southampton and in the wider community
7. To support the Southampton Hub committee with key recruitment periods throughout the year

The ideal candidate will:

1. Be enthusiastic about social action and Southampton Hubs' work!
2. Have good communication with the rest of the Southampton Hub student committee and the staff team
3. Be friendly, approachable and welcoming to new volunteers and the project coordinators.
4. Have excellent time management and organisational skills
5. Be driven to support and empower student voice
6. Be motivational

If you would like to talk in more detail about the role, please contact Sophie on hello@southamptonhub.org and she will arrange a phone call with you.

Head to our [website](#) or apply [here](#).